

**BOARD OF SELECTMEN**

**OCTOBER 6, 2020**

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**MINUTES – APPROVED AS AMENDED 10-20-2020**

**Via Zoom**

Board of Selectmen Attendance: First Selectman Paula Cofrancesco and Selectman Donald Shea.  
Absent: Selectman Derrylyn Gorski.

Also, in attendance: Town Attorney Vincent Marino, Finance Director Sheila Lane.

Visitors: Sharon Huxley and Jamie Stirling.

**1. BOARD OF SELECTMEN – CALL TO ORDER**

First Selectman Paula Cofrancesco called the Regular Meeting of the Board of Selectmen to order via Zoom at 7:03 p.m.

**2. APPROVAL OF MINUTES**

First Selectman Cofrancesco called for a motion to approve the September 15<sup>th</sup> Regular Meeting minutes. Selectman Shea moved and First Selectman Cofrancesco seconded. There were no corrections to the minutes. Voting: Cofrancesco, Shea. **Unanimous approval.**

Selectman Shea moved to have the minutes amended to add this note of clarification with regard to the correction of his vote on the hangar contract. Selectman Gorski seconded. **Unanimous approval.**

**3. DISCUSSION AND POSSIBLE ACTION – TAX REFUNDS ( Refund Report 10/2/2020).**

First Selectman Cofrancesco asked for a motion to approve the Tax Refunds List for a total of \$4,026.94. Selectman Shea moved and Selectman Shea seconded. Voting: Cofrancesco, Shea. **Unanimous approval.**

**4. DISCUSSION & POSSIBLE ACTION – ROAD WORK – MOVING FORWARD – UPDATE**

Continuing to move forward.

- First Selectman Cofrancesco and Selectman Shea communicated that milling was starting on the middle section of Sperry Road and at the Bethany Farms area of Town. This will be the start of Phase III of the road project.

**5. DISCUSSION AND POSSIBLE ACTION – STATUS OF AIRPORT HANGAR UPDATE - TABLED**

Town Attorney Vincent Marino has been reviewing the contract and will be presenting the Final draft for approval and Selectman's Signature.

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**6. DISCUSSION & POSSIBLE ACTION – SIMPSON PROPERTY – ON HOLD (IN PROBATE)**

First Selectman Cofrancesco stated this is on hold and still in probate court. **Tabled.**

**7. DISCUSSION & POSSIBLE ACTION – SIMPLE RECYCLING (SOFT RECYCLABLES) – ON HOLD**

First Selectman Cofrancesco noted that this item will stay on hold until the businesses working with Simple Recycling re-open. **Tabled.**

**8. DISCUSSION AND POSSIBLE ACTION – CLEARGOV – BUDGETING SOFTWARE**

Finance Director Lane informed the Board about acquiring the Budget Preparatory Software ClearGov. The software will facilitate with creating budget books, will meet current financial standards, and have a Capital Request Form by department which in turn will provide for better transparency to the public. The first-year contract pro-rated cost is \$2,333.33 and then \$7,000.00 per year thereafter.

Selectman Shea moved to approve the trial of the first year ClearGov Software and First Selectman Cofrancesco seconded. Voting: Cofrancesco, Shea. **Unanimous approval.**

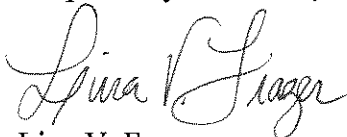
**9. OTHER MATTERS PROPER TO COME BEFORE THE MEETING**

1. First Selectman Cofrancesco informed the Board that the OPM Neglected Cemetery Grant of \$3,332.00 was awarded.
2. Major topic of discussion was also the Town's signs.

**10. ADJOURNMENT**

At 7:27 p.m., it was moved by Selectman Shea and seconded by First Selectman Cofrancesco to adjourn the regular meeting. Voting: Cofrancesco, Shea. **Unanimous approval.**

Respectfully submitted,



Lina V. Frazer  
Meeting Clerk

