

(Final Revision 01/21/2025)

Chapter 54

MEETINGS

[HISTORY: Adopted as indicated in article histories. Amendments noted where applicable.]

GENERAL REFERENCES

Annual budget report — See Ch. 72, Art. I.

Article I

Town Officers Committee Meeting

[Adopted by the ATM 5-7-1956]

§ 54-1 Purpose. [Amended 12-7-1992 STM; 10-25-1999 STM]

The Board of Selectmen shall call a Town Officers Committee Meeting at least ~~once a~~ every two years in even-numbered years to engage in a general discussion for the purposes of developing and maintaining uniform and consistent long-range policies in relation to the various phases of the Bethany town government; coordinating the efforts of all town officers, boards and commissions; promoting harmony and cooperation between all such officers, boards and commissions; and for the general purpose of improving the administration of the government of the Town of Bethany. The Board of Selectmen shall determine the agenda for the meeting pursuant to the terms of this Article I.

§ 54-2 Persons ~~required~~ requested to attend; notification; quorum. [Amended 12-7-1992 STM; 10-25-1999 STM]

A. The following persons shall be ~~required~~ requested to attend the Town Officers Committee Meeting and, when meeting in accordance with this Article I, shall be known as the Town Officers Committee:

- (1) Selectmen.
- (2) Treasurer.
- (3) Town Clerk.
- (4) Tax Collector.
- (5) Assessor.
- (6) Registrars of Voters.
- ~~(7) — Bethany Regional Board of Education.~~
- (7) Hamden-Bethany Judge of Probate.
- (8) Justices of the Peace.
- (9) Town Attorney.
- (10) ~~Town Sanitarian~~ Director of Health
- (11) Zoning Enforcement Officer.
- (12) Fire Marshal.
- (13) Director of Human Services ~~Resources~~.

- (14) Director of Parks and Recreation.
- (15) One Resident State Trooper.
- (16) Town Historian.
- (17) Road Foreman.
- (18) Bethany Superintendent of Schools.
- (19) Emergency Management Director.
- (20) Director of Public Works.
- (21) Finance Director.
- (22) Inland Wetlands Enforcement Officer.
- (23) Human Resources Administrator.
- (24) All members of the following town agencies:
 - (a) Board of Assessment Appeals.
 - (b) Bethany Board of Education.
 - (c) Regional Board of Education, Bethany Representatives.
 - (d) Board of Finance.
 - (e) Planning and Zoning Commission.
 - (f) Zoning Board of Appeals.
 - (g) Inland Wetlands Commission.
 - (h) Conservation Commission.
 - (i) Park and Recreation Commission ~~Committee~~.
 - (j) Cemetery Commission.
 - (k) Economic Development Commission.
- (25) Such other public officials, employees, or of any other town agency, as may be directed by the Board of Selectmen.
 - B. Such persons shall be notified of the meeting ~~by mail~~ and provided a copy of the agenda not less than seven days prior to the meeting.
 - C. Twenty-five members constitute a quorum.

§ 54-3 Advisory powers. [Amended 10-25-1999 STM]

The powers of the Town Officers Committee shall be advisory and exploratory only. ~~The following areas of activity for this body shall be basic, but shall not exclude other topics which may fall within the scope of § 54-1:~~

- ~~A. — Procuring revenue for the town.~~
- ~~B. — Solution of particular problems or difficulties confronting any town officers, boards or commissions for suggestions and possible solutions.~~
- ~~C. — Preliminary examination and discussion of possible ordinances desirable for presentation to the Town Meeting for adoption.~~

§ 54-4 Officers; minutes. [Amended 10-25-1999 STM]

- A. The First Selectman shall be the Chairman of the meeting. In ~~his~~ the First Selectman's absence, a Selectman designated by the First Selectman shall act as Chairman.
- B. The Town Clerk shall be the Secretary of such meeting, and the minutes of the meeting shall be a public record and filed in the Town Clerk's office.

§ 54-5 (Reserved)

§ 54-6 Complaints against officers and boards. [Added 5-7-1963 ATM]

A. If 20 electors, not related by blood or marriage, submit a signed petition of complaint against any officer or any board to the Selectmen, the Selectmen shall call a meeting of the Town Officers Committee to consider this complaint. It shall be the duty of the Town Officers Committee to report to the ~~the~~ Town its recommendations with respect thereto at the next scheduled regular or special town meeting. ~~In no event shall the powers of the Town Officers Committee go beyond those already mentioned in § 54-3, namely, that such powers shall be advisory only.~~

B. ~~In the event that the Town Officers Committee takes no action in 30 days~~ Notwithstanding subsection A, the complainants may pursue whatever remedies are open to them under the ordinances or statutes, but in no event shall anything in this chapter as originally proposed or amended deprive any elector of ~~his~~ the elector's right under the ordinances or statutes.

**Article II
Annual Budget and Town Meeting
[Adopted by the STM 4-13-1970]**

§ 54-7 Date established.

The Town of Bethany does hereby change the date of its Annual Budget Meeting and Annual Town Meeting from the first Monday of May to the third Monday of May, starting with the third Monday of May 1970.

**Article III
Notice of Meetings
[Adopted by the STM 7-31-1978]**

§ 54-8 Persons to which notices are mailed. [Amended 5-16-1983 ATM; 12-7-1992 STM]

Notice by way of a copy of the call of any regular or special town meeting shall be mailed to each and every boxholder resident within the Town of Bethany ~~and Amity Station boxholders~~, but not to out-of-town taxpayers, except for those who request, in writing, the receipt of such mailing.