

# TOWN OF BETHANY



Town Hall – 40 Peck Road  
Bethany, Connecticut 06524-3378  
Telephone: (203) 393-2100 Fax: (203) 393-0828

## LODGE USE PERMIT

Applicant/Organization: \_\_\_\_\_ Date of Application: \_\_\_\_\_  
Representative: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Contact Lodge Supervisor Chris Cofrancesco at 203-848-4067 at least one (1) week before your event to confirm the date and room set-up arrangements.**

**Reservation date: Day \_\_\_\_\_ Date \_\_\_\_\_**

**Time: From \_\_\_\_\_ To \_\_\_\_\_**

**Number of car passes needed: \_\_\_\_\_**

*\*Rental is available in six (6)-hour increments only, including set up and clean up.  
Any additional time is charged at full rate\**

### RENTAL COST:

\$450 for Residents; \$575 for NON-Residents

*There is an additional **\$50.00 Non-Refundable reservation fee** due at time of scheduling.*

**Please make check payable to: Town of Bethany or**

**Pay online at: <https://www.websterpaymentlink.com/ebpp/bethanyparks/>**

**Full payment must be received at least 14 days prior to the event.**

**Cancellation deadline is 10 days before the event. No refunds will be given after the deadline.**

Signed: \_\_\_\_\_  
(Applicant/Representative)

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Approving Town Agent

Amount Paid: \_\_\_\_\_ Payment Type: \_\_\_\_\_ Initials: \_\_\_\_\_

Amount Paid: \_\_\_\_\_ Payment Type: \_\_\_\_\_



## LODGE CLEAN UP CHECKLIST

Name of Organization Representative: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Reservation Date at Lakeview Lodge: \_\_\_\_\_

Please leave our Pavilion and its surroundings clean. The following checklist will help you leave the facilities in good condition.

Decorations/Banners/Signs – removed and disposed of properly

Personal property – removed

Trash – all trash is the responsibility of the group. Please tie all garbage bags and dispose of all trash in the dumpster located outside the kitchen door.

Thank you for your cooperation and enjoy your event at Lakeview Lodge! We look forward to seeing you again!