

# TOWN OF BETHANY

## Building Permit

### (TENANT FIT-OUT)

Permit #: \_\_\_\_\_

Job Location: \_\_\_\_\_ Assessor's Map: \_\_\_\_\_ Lot number: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Home#: \_\_\_\_\_ Work#: \_\_\_\_\_ Cell#: \_\_\_\_\_

**Note: Owner authorization required if applicant is not the owner of the property.**

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Home#: \_\_\_\_\_ Work#: \_\_\_\_\_ Cell#: \_\_\_\_\_

Description of Work (include dimensions): \_\_\_\_\_

Use Group: \_\_\_\_\_ Construction Type: \_\_\_\_\_

Applicant's Estimated Value For Tenant Fit-Out:

Total Cost: \$ \_\_\_\_\_  
(exclude mechanicals)

Building Official's Estimated Value:

Total Cost: \$ \_\_\_\_\_

**By signing below I certify that the project will conform to all applicable laws, regulations and ordinances of the State of Connecticut and the Town of Bethany and that all information stated within is true and accurate. Falsification of information contained within may result in the revocation of this permit.**

Signature: \_\_\_\_\_  
Owner Applicant

Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

**APPROVED / DENIED**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

**NOTICE:**

- All mechanicals require separate permits and appropriate fees.
- Certificates of Use and Occupancy are required prior to occupancy of a building.

***Permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work.***

**APPROVED BUILDING PLANS MUST BE AVAILABLE ON THE JOB SITE AT ALL TIMES.  
POST THIS BUILDING PERMIT SO IT IS VISIBLE FROM THE ROAD.**

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**Zoning Enforcement Officer:**

Date: \_\_\_\_\_ Plan Date: \_\_\_\_\_ Signature: \_\_\_\_\_

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**Fire Marshal:**

Date: \_\_\_\_\_ Plan Date: \_\_\_\_\_ Signature: \_\_\_\_\_

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**QVHD:**

Date: \_\_\_\_\_ Plan Date: \_\_\_\_\_ Signature: \_\_\_\_\_

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**THIS SECTION IS FOR OFFICE USE ONLY**

<u>What's Required?</u>	<u>No</u>	<u>Yes</u>	<u>Rec'd</u>
Owner Authorization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inspection Process form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Worker's Compensation Documentation/Affidavit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
State Registration or Contractor's License	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D.O.T. Approval Required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 sets of Building Plans – dated: _____ (if needed)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Delinquent taxes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Building Certificate of Occupancy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Revised Estimate (above \$100,000.00 value)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Fees:**

Date Received: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Received By: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Date submitted to Bldg Dept: \_\_\_\_\_

Bldg Permit #: \_\_\_\_\_

Date issued: \_\_\_\_\_