

Town of Bethany							
Budget Worksheet							
For the Fiscal Year Ending June 30, 2018							
Account Title	2016 - 2017 Budget	2016 - 2017 Actual	2017 - 2018 Budget	YTD Actual February 28, 2018	2017 - 2018 Projected	Budget Request	Comments
GENERAL GOVERNMENT							
Selectmen							
First Selectmen - Salary	\$ 79,844	\$ 80,150	\$ 82,238	\$ 53,861	\$ 82,238	\$ 84,706	
Second Selectmen - Salary	1,902	1,403	1,959	980	1,959	2,018	
Third Selectmen - Salary	1,902	1,403	1,959	490	1,959	2,018	
Selectman's Secretary	54,108	55,403	56,847	36,076	56,847	58,552	
Selectmen - Office Expense	800	888	800	716	1,074	900	-
Selectmen - Legal	3,000	2,982	3,000	1,426	2,139	3,000	-
Selectmen - Conferences/School	330		330	290	435	330	-
Bethany Bulletin	11,215	11,383	11,215	2,000	3,000	11,400	-
Selectmen - Miscellaneous	4,500	7,436	3,500	3,637	5,456	4,500	-
Clerk - Selectmen's Meetings	1,369		1,410	741	1,112	1,410	-
Clerk - Long Term Planning	515		530	-	-	530	estimate
	159,485	161,048	163,788	100,217	156,218	169,364	
Board of Finance							
Board of Finance - Salaries	1,438	2,842	1,481	705	1,481	1,525	
Board of Finance - Annual Report	1,500	1,735	2,000	-	-	2,000	estimate
Board of Finance - Hearings	-	149	750	-	-	750	estimate
Town Audit	20,000	17,500	25,000	17,500	25,000	25,000	estimate
	22,938	22,226	29,231	18,205	26,481	29,275	
Finance							
Finance Manager	50,960	49,416	52,500	31,684	52,500	54,000	
Bookkeeper	42,176	42,341	43,444	25,901	43,444	44,749	
Accountant	10,000	7,700	10,000	-	10,000	10,000	
License Fee - Accounting Software	15,000	8,190	15,000	8,476	15,000	15,000	Paychex & iFIPS
	118,136	107,647	120,944	66,061	120,944	123,749	
Town Treasurer							
Town Treasurer - Salary	1,957	1,957	2,016	-	2,016	2,016	
Town Treasurer - Miscellaneous	2,000	540	2,000	-	2,000	2,000	
	3,957	2,497	4,016	-	4,016	4,016	
Assessor							
Assessor - Salary	26,502	27,135	27,842	17,669	27,842	28,677	
Assessor - Secretary Salary	44,361	29,783	42,401	24,037	36,056	43,738	
Assessor - Office Supplies	1,700	647	1,700	783	1,700	1,700	
Assessor - Online Access	1,850	1,850	1,900	2,059	1,900	2,200	
Assessor - Training	1,326	1,126	1,350	180	1,350	1,350	
Assessor - Map Work	2,500		2,500	2,500	2,500	2,000	
Assessor - Manuals/Pricing	5,712	5,740	5,650	5,203	5,650	5,275	-
	83,951	66,281	83,343	52,431	76,998	84,940	
Board of Assessment Appeals							
Bd of Assmt Appeals - Payroll	309	198	309	121	309	309	estimate
Bd of Assmt Appeals - Legal	300		300	-	-	300	estimate
Bd of Assmt Appeals - Expenses	300		300	-	-	300	estimate
	909	198	909	121	309	909	

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				February 28, 2018			
Tax Collector							
Tax Collector - Salary	53,690	52,864	55,301	36,127	55,301	56,960	
Tax Collector Assistant - Salary	13,387	23,176	13,042	14,211	21,317	25,156	
Tax Collector - Office Supplies	850	811	850	783	1,175	850	
Tax Collector - Services	10,000	9,065	10,000	400	10,000	10,000	
Tax Collector - Postage	4,000	3,322	2,500	4,260	6,390	-	Moved \$4260 from 031 Postage line item
Tax Collector - Legal	750	524	750	1,465	2,198	2,400	Add \$2500 to Town Hall Postage Acct
Tax Collector - Collection fees	150	6,937	150	13	20	-	See Fran for explanation of request
Tax Collector - Miscellaneous	1,000	279	1,200	1,316	1,974	1,200	-
	83,827	96,978	83,793	58,575	98,373	96,566	CCMC (2) Classes-NKJ, Conferences -
Town Clerk							
Town Clerk - Salary	61,509	61,532	63,136	40,067	63,136	65,030	
Town Clerk - Assistant Salary	45,379	49,835	35,631	21,897	35,631	37,298	
Town Clerk - P/T Assistant Salary	21,568	21,579	22,198	12,805	22,198	22,861	
Town Clerk - Overtime	-	-	714	-	-	714	
Town Clerk - Office Supplies	2,500	6,872	2,000	496	744	2,000	
Town Clerk - Colt Land Records	14,520	14,520	15,170	10,890	16,335	15,170	
Town Clerk - Service Contracts	1,460	1,460	1,460	265	398	1,460	
Town Clerk - Conferences/School/Dues	2,000	2,520	3,000	2,058	3,087	3,000	
Town Clerk - Legal	3,000	1,164	3,000	1,195	1,793	3,000	
Town Clerk - Book Restoration	1	30	1	-	-	1	
Vital Statistics	100	-	100	-	-	100	
Town Clerk - Miscellaneous	-	-	-	209	314	-	Represents refundable deposits
	152,037	159,512	146,410	89,882	143,635	150,634	
Land Use Dept.							
Land Use - Clerk	42,183	44,756	43,444	24,335	43,444	44,749	
Land Use - Zoning Enforcement	58,889	59,117	60,657	37,543	60,657	62,485	
Land Use -Administrative Assistant	17,936	18,643	17,027	11,666	17,027	19,414	
Land Use - Building Inspector	25,221	24,308	30,561	17,771	30,561	31,483	
Land Use - Asst. Building Inspect	13,915	14,613	18,072	9,276	18,072	18,615	
Land Use - Consulting	14,400	20,600	14,400	2,651	3,977	14,400	estimate
Land Use - Engineering	4,000	5,369	5,000	2,298	3,447	5,000	
Land Use - Hearings	1,500	2,385	3,000	1,125	1,688	3,000	
Land Use - Supplies	5,100	3,412	5,100	2,784	4,176	5,100	
Land Use - Conf/School	3,000	2,917	3,000	1,721	2,582	3,000	
Land Use - Legal	9,450	4,583	7,950	2,520	3,780	7,950	
Land Use - Mileage	1,800	748	1,800	533	800	1,800	
Land Use - GIS	7,940	3,000	7,940	3,500	5,250	7,940	
Land Use - Miscellaneous	1,050	500	1,050	1,052	1,578	2,000	
	206,384	204,931	219,001	118,775	197,037	226,936	
Town Counsel							
Town Counsel - Retainer	37,200	37,200	37,200	21,700	37,200	37,200	
Town Counsel - Legal Expense	25,000	23,080	25,000	13,360	25,000	25,000	
Claims and Judgments	1	-	1	-	-	1	
	62,201	60,280	62,201	35,060	62,200	62,201	

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Registrar of Voters							
Registrar - Salaries & wages	22,480	22,916	14,862	2,100	14,862	25,115	
Registrar - Seasonal	4,771		-	554	-	4,323	
Registrar Election & Office Supplies	15,802	7,425	5,286	1,462	5,286	11,148	
Registrar Miscellaneous	-	2,962	-	-	-	1,130	
	43,053	33,303	20,148	4,116	20,148	41,716	
Zoning Board of Appeals							
ZBA - Salaries	1,325		1,325	-	-	1,325	estimate
ZBA - Office Expense	200		200	-	-	200	
ZBA - Legal	2,000		2,000	-	-	2,000	
ZBA - Miscellaneous	250	125	250	-	-	250	
	3,775	125	3,775	-	-	3,775	
Town Hall Operation							
Oper Town Hall - Custodian Salary	57,365	42,343	37,065	31,806	47,709	41,950	
Oper Town Hall - Supplies	6,000	5,292	6,000	1,727	2,591	6,000	-
Oper Town Hall - Telephone/Fax	19,000	18,403	13,040	12,363	18,545	14,400	-
Oper Town Hall - Electric	15,000	15,154	15,000	11,502	17,253	16,500	TH & Cntr Sta.
Oper Town Hall - Fuel Oil	28,000	26,773	28,000	14,804	22,206	32,775	TH & Cntr Sta. \$2.43 with tax
Oper Town Hall - Mileage	600		600	-	-	600	-
Oper Town Hall - Bldg. Repair	30,000	21,820	35,000	14,128	21,192	35,000	-
Oper Town Hall - Copier	10,000	7,135	10,000	3,599	5,399	8,000	-
Oper Town Hall - Postage	13,000	7,499	13,500	10,118	15,177	13,500	-
Computer Network Support	27,000		27,750	16,363	24,545	27,500	estimate
Town Hall Computer Replacement	5,000	49,029	7,500	6,267	9,401	10,000	Replace 5 yrs or older (9)
Internet Fee	2,750		2,750	925	1,388	2,750	estimate
	213,715	193,448	196,205	123,602	185,403	208,975	
Memberships							
Council of Small Towns (COST)	825	985	825	870	870	825	
COG	1,500	1,500	1,600	1,600	1,600	1,600	
Regional Growth Partnership	1,669	1,669	1,669	1,669	1,669	1,669	
CCM	3,332	3,272	3,332	3,272	3,272	3,332	
	7,326	7,426	7,426	7,411	7,411	7,426	
MISCELLANEOUS BOARDS							
Economic Development	1	-	-	-	-	-	
Probate Court	1,000		1,000	-	-	1,000	
Conservation Commission	500	363	500	496	744	500	
	1,501	363	1,500	496	744	1,500	
TOTAL GENERAL GOVERNMENT	1,163,195	1,116,263	1,142,690	674,952	1,099,916	1,211,982	
Police							
Police - Resident Trooper/SRO	186,061	168,360	203,468	-	203,468	220,478	100% of Trooper
Constable Supervision			3,000	-	-	-	
Police - Resident Trooper Overtime	40,000	66,334	40,000	14,559	40,000	40,000	
Constables - Salaries	17,510	17,000	17,000	11,333	17,000	17,000	
Constables - Training	1,600		2,600	1,418	2,127	2,600	
Police - DARE	5,500	980	5,500	148	222	5,500	
Police - Office Expense	2,500	661	2,500	420	630	2,500	
Police - Telephone	2,500	941	2,500	244	366	2,500	
Police - Equipment	4,000	2,391	4,000	3,241	4,862	4,000	
Police - DWI	6,000	7,273	6,000	-	-	6,000	
Police - Amity SRO	10,000	9,458	10,000	-	-	10,000	
	275,671	273,398	296,568	31,363	268,674	310,578	

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Fire Services							
Fire Protection & Equip Maint	214,775	220,117	221,275	221,420	221,275	212,025	-
Hydro/Air Packs Testing	5,000	-	-	-	-	5,000	Included in total FD budget
Firemen's Physicals	12,500	22,425	15,000	8,022	12,033	12,500	Included in total FD budget
Fire Dept. - Gas & Diesel	12,000	4,802	9,000	6,820	10,230	9,000	estimate
Fire Dept. - Fuel Oil	38,000	17,991	38,000	11,879	17,819	38,000	estimate
C-Med	34,500	39,122	41,750	39,251	41,750	52,660	NWPS + T1 lines
Fire Hydrant	3,000	3,187	3,000	3,067	4,601	4,700	estimate
	319,775	307,644	328,025	290,459	307,707	333,885	
Fire Marshal & Emergency Management							
Fire Marshall - Salary	46,818	46,980	48,204	30,894	48,204	49,650	
Fire Marshall Assistant - Salary	500	-	500	-	500	500	
Deputy Inspector	500	-	500	-	500	500	
Certification/Equipment	750	2,011	750	-	-	750	
Communication	1,500	-	1,500	405	608	750	
Office Supplies	350	3,840	350	291	437	350	
Printing	250	-	250	-	-	250	
Software Support	6,035	5,423	6,035	5,235	7,853	7,035	Code Red and Fire reports
Books/Subscriptions	800	856	800	667	1,001	800	
Emergency Communication T1 Lines	-	-	-	-	-	22,000	New T1 lines required for emergency communication
Training Seminars	1,800	1,733	1,800	514	771	1,800	
Vehicle	3,000	1,383	3,000	646	969	3,000	
Public Education	200	-	200	107	161	200	
EMS Council	488	-	488	-	-	500	tgb estimate
Uniform and Gear	500	-	500	396	594	2,000	
Tools/Equipment	2,000	-	2,000	603	905	600	
NFPA Membership Dues	600	-	600	305	458	2,750	
Emergency Management	1,000	765	2,750	436	654	-	
	67,091	62,991	70,227	40,499	63,612	93,435	
Animal Control							
Dog Damage	1	-	-	-	-	-	
Woodbridge Animal Control	53,000	47,815	50,000	49,249	50,000	50,000	
	53,001	47,815	50,000	49,249	50,000	50,000	
TOTAL PUBLIC SAFETY	716,538	691,848	744,820	411,570	689,993	787,898	
HIGHWAY & PUBLIC WORKS							
Road Foreman & Labor	464,807	469,196	489,143	294,137	489,143	509,131	
Major Road Resurfacing	600,000	590,143	612,000	647,959	647,959	630,360	
Snow and Ice Removal	225,000	189,179	225,000	236,714	236,714	225,000	
Road Materials	153,000	146,665	150,000	112,239	150,000	150,000	
Street Lights	11,000	11,145	11,900	7,551	11,327	11,900	
Tree Service	102,800	36,655	100,000	93,549	140,324	100,000	
Contracted Services	40,000	181,832	42,800	61,904	61,904	100,000	Extensive drainage work
Road Signs	8,000	5,207	10,000	4,276	10,000	10,000	
Consulting Engineer	10,000	10,854	20,000	3,650	20,000	20,000	
	1,614,607	1,640,876	1,660,843	1,461,979	1,767,370	1,756,391	
Garage Expenses							
Garage Expense - Telephone	3,570	4,881	3,500	3,080	4,620	3,500	
Garage Expense - Electric	10,200	10,169	11,000	5,946	8,919	11,000	
Garage Expense - Propane	22,440	13,119	16,000	13,336	16,670	16,000	
Garage Expense -Misc.	17,003	13,257	18,000	30,803	46,205	20,000	
	53,213	41,426	48,500	53,165	76,414	50,500	

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Repairs and Supplies							
Repairs & Supplies	75,000	57,834	75,000	53,021	75,000	75,000	
Repairs & Supplies - Gas	6,732	6,353	13,000	402	603	13,000	
Repairs & Supplies - Diesel	35,700	31,496	35,000	3,577	5,366	35,000	
	117,432	95,683	123,000	57,000	80,969	123,000	
TOTAL PUBLIC WORKS	1,785,252	1,777,985	1,832,343	1,572,144	1,924,752	1,929,891	
SOLID WASTE/RECYCLING							
Solid Waste/Recycling							
Solid Waste - Salaries	47,798	45,545	45,316	34,140	51,210	46,675	
Solid Waste - Curbside Pickup	164,430	164,430	167,719	117,805	167,719	164,430	
Solid Waste - Disposal	100,000	98,711	100,000	44,454	66,681	100,000	
Solid Waste - Bulky Waste	28,000	18,026	28,000	8,810	13,215	28,000	
Solid Waste - Recyclables	20,000	11,628	20,400	2,715	4,073	20,000	curbside every other wk \$142,948
Solid Waste - Trailer Rental	7,000	5,730	7,000	3,522	5,283	14,000	Scrape metal & single strm dumpsters
Solid Waste - Tires/Oil	1,000	1,168	1,000	1,150	1,725	1,000	
Solid Waste - Miscellaneous	13,000	1,897	13,000	9,903	14,855	13,000	Hazmat, refrigerators
TOTAL SOLID WASTE/RECYCLING	381,228	347,135	382,435	222,499	324,760	387,105	
HUMAN SERVICES							
Senior Services							
Senior Services - Director Salary	55,906	56,121	57,583	37,044	57,583	59,312	
Senior Services - Bus Driver	16,537	12,445	17,443	6,632	17,443	17,631	
Senior Services - Cook	6,661	6,750	6,726	3,738	6,726	6,430	
Senior Services - Telephone	1,690	762	1,690	-	1,690	1,450	
Senior Services - Office Exp	1,200	318	1,200	581	872	500	
Senior Services - Conferences	250	220	250	130	195	250	
Senior Services - Senior Programs	4,800	5,921	4,800	3,742	4,800	6,000	
Senior Services - Senior Bus/Fuel & Repairs	6,900	7,046	6,900	354	531	7,400	2 mandatory inspections
Greater NH Transit District	3,610		3,685	3,685	3,685	3,760	
Bethany Seniority (Bulletin)	3,360	3,410	5,000	1,995	5,000	5,000	
	100,914	92,993	105,277	57,901	98,525	107,733	
Health							
QVHD	30,403	30,421	31,683	23,762	31,683	32,928	
Domestic Violence	500	500	500	500	500	500	
TEAM	5,000	5,000	5,000	5,000	5,000	5,000	
Regional Mental Health	276	276	276	276	276	276	
	36,179	36,197	37,459	29,538	37,459	38,704	
TOTAL HUMAN SERVICES	137,093	129,190	142,736	87,439	135,984	146,437	
PARKS, RECREATION							
Parks and Recreation							
Park & Rec - Director Salary	50,087	50,289	51,590	34,121	51,590	53,138	
Park & Rec - Salaries	94,847	109,186	96,062	85,507	96,062	111,165	
Park & Rec - Office Expense	1,000	1,745	1,000	457	1,000	1,000	
Park & Rec - Waterfront	1,000	650	1,000	-	1,000	1,000	
Park & Rec - Program Exp	21,821	22,252	21,821	7,491	21,821	21,696	
Park & Rec - Summer Camp	34,809	13,478	34,809	1,620	34,809	25,000	
Park & Rec - Maintenance	1,000	774	1,000	222	1,000	1,000	
Park & Rec - Equipment Replacement	-	-	1,000	-	-	1,000	
	204,564	198,374	208,282	129,418	207,282	214,999	
Veterans Memorial Park							
Salaries	17,015	22,754	17,525	11,742	17,613	43,559	
Building Maintenance	6,680	10,811	9,800	1,519	2,279	9,800	
Pest Control	425	340	425	233	350	425	
Cleaning Supplies	1,600	1,327	1,600	659	989	1,600	

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Electric (lights)	10,200	7,329	10,500	5,409	8,114	10,000	
Heat (Propane)	10,350	5,299	7,000	3,952	5,928	7,000	
Telephone & Cable	3,875	3,787	7,875	2,149	3,224	11,750	
Alarm Monitoring	720	568	1,460	396	594	1,520	
Fire Ext. Inspection	632	222	1,264	218	327	1,332	
Miscellaneous Services	51,497	52,427	57,449	26,277	39,416	86,986	
Library	240,000	242,087	245,000	245,510	245,510	271,254	
CT Library Grant Expense	4,000	-	4,000	-	-	4,000	
Airport	1,400	2,721	1,400	1,306	1,959	3,400	
Bethany Summer League	4,500	2,881	4,500	-	4,500	4,500	
Miscellaneous & Tax Refunds	-	-	-	-	-	-	
Youth Services	14,242	15,613	15,411	13,911	20,867	15,411	
Cemeteries	8,000	-	8,000	-	8,000	8,000	
	272,142	263,302	278,311	260,727	280,836	308,524	
TOTAL PARKS, RECREATION BENEFITS	528,203	514,103	544,042	416,422	527,533	610,509	
Payroll tax expense	119,158	121,537	125,000	85,684	125,000	130,000	
Unemployment	8,000	-	8,000	-	8,000	8,000	
Medical Insurance	552,500	452,172	516,150	302,806	403,741	582,500	
Town Employees' Investment Account	114,000	109,829	114,000	56,854	114,000	114,000	estimate
Firemen's Retirement	16,000	19,200	20,000	-	20,000	35,254	Recommended by Actuary
General Insurance	233,930	199,954	240,000	175,141	240,000	230,000	
TOTAL BENEFITS	1,043,588	902,692	1,023,150	620,485	910,741	1,099,754	
CAPITAL RESERVE/NON-RECURRING							
Lease Commitments			46,512	-	46,512	-	
Land Acquisition	100,000	100,000	100,000	3,800	100,000	25,000	
Local Capital Improvement Expense	283,592	167,488	48,700	16,533	48,700	15,000	
Capital Reserve/Non-recurring	291,512	291,512	232,500	-	232,500	266,000	Total requests
	675,104	559,000	427,712	20,333	427,712	326,000	
DEBT SERVICE							
Bond Principal	345,000	345,000	250,000	-	250,000	245,000	
Bond Interest	65,680	65,849	73,924	-	73,924	49,749	
Major Rd Resurf Debt Service	281,550	281,550	265,000	-	265,000	278,300	
BAN Interest			16,237	-	16,237	32,291	
BAN Principal			86,756	-	86,756	84,660	
TOTAL DEBT SERVICE	692,230	692,399	691,917	-	691,917	690,000	
Contingency	70,000	16,850	50,000	11,425	50,000	102,625	
	70,000	16,850	50,000	11,425	50,000	102,625	
EDUCATION							
REGIONAL HIGH SCHOOL	9,437,981	9,437,981	9,495,632	-	9,357,454	9,295,901	
	9,437,981	9,437,981	9,495,632	-	9,357,454	9,295,901	
ELEMENTARY SCHOOL	6,530,538	6,530,538	6,654,933	-	6,654,933	6,783,845	
Board of Educ - Fuel Oil	75,000	51,213	75,000	38,716	62,914	65,000	estimate
Board of Educ - Gasoline	32,000	18,493	32,000	12,509	20,327	32,000	estimate
	6,637,538	6,600,244	6,761,933	51,225	6,738,174	6,880,845	
	\$ 23,266,950	\$ 22,785,690	\$ 23,239,410	\$ 4,088,494	\$ 22,878,935	\$ 23,468,947	